

## **MID SUFFOLK DISTRICT COUNCIL**

Minutes of the meeting of the **MID SUFFOLK CABINET** held in the King Edmund Chamber, Endeavour House, 8 Russell Road, Ipswich on Monday, 7 March 2022

### **PRESENT:**

Councillor: Suzie Morley (Chair)  
Gerard Brewster (Vice-Chair)

Councillors:	David Burn	Julie Flatman
	Jessica Fleming	Lavinia Hadingham
	Harry Richardson	John Whitehead

### **In attendance:**

Councillors: Andrew Mellen

Officers: Chief Executive (AC)  
Strategic Director (KN)  
Assistant Director – Law and Governance and Monitoring Officer (EY)  
Assistant Director – Corporate Resource and Section 151 Officer (KS)  
Assistant Director – Housing (GF)  
Assistant Director – Environment and Commercial Partnerships (CC)  
Assistant Director – Economic Developments and Regeneration (FD)  
Assistant Director – Customers, Digital Transformation and Improvement (SW)  
Corporate Director – Finance Operations (RW)  
Professional Lead – Key Sites and Infrastructure (KS)  
Senior Governance Officer (HH)

### **Apologies:**

Peter Gould

## **96 DECLARATION OF INTERESTS BY COUNCILLORS**

There were no declarations of interest declared.

## **97 MCA/21/38 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 7 FEBRUARY 2021**

It was **RESOLVED:-**

**That the minutes of the meeting held on the 7 February 2022 be confirmed as a true record.**

## **98 TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME**

None received.

## **99 QUESTIONS BY COUNCILLORS**

None received.

## **100 MATTERS REFERRED BY THE OVERVIEW AND SCRUTINY OR JOINT AUDIT AND STANDARDS COMMITTEES**

There were no matters referred.

## **101 FORTHCOMING DECISIONS LIST**

The Forthcoming Decisions List was noted.

## **102 MCA/21/39 GENERAL FUND FINANCIAL MONITORING 2021/22 - QUARTER 3**

102.1 The Chair invited the Cabinet Member for Finance, Councillor Whitehead to introduce the report.

102.2 Councillor Whitehead provided an overview of the report and proposed the recommendations as detailed in the report.

102.3 The Cabinet Member for Communities, Councillor Flatman seconded the recommendations.

102.4 In response to questions from other Member attending the meeting, the Chief Executive responded that whilst the vacancy rate was always a concern, it covered all the service areas within the Housing Directorate and not just homelessness. Therefore, the overall vacancy rate was not the vacancy each service area.

**It was RESOLVED: -**

**1.1 That, subject to any further budget variations that arise during the rest of the financial year, the surplus position of £1.160m, referred to in section 6.6 and Appendix A of the report, be noted;**

**1.2 The revised 2021/22 Capital Programme referred to in Appendix E and section 6.17 be noted.**

**1.3 That the approval of carry forwards from 21/22 into 22/23 be delegated to the Section 151 Officer in consultation with the Cabinet Member for Finance.**

## **REASON FOR DECISION**

**To ensure that Members are kept informed of the current budgetary position for both General Fund Revenue and Capital.**

**103 MCA/21/40 HOUSING REVENUE ACCOUNT (HRA) FINANCIAL MONITORING 2021/22 - QUARTER 3**

- 103.1 The Chair invited the Cabinet Member for Finance, Councillor Whitehead to introduce the report.
- 103.2 Councillor Whitehead provided an overview of the report and proposed the recommendations as detailed in the report.
- 103.3 The Cabinet Member for Housing, Councillor Hadingham seconded the recommendations.

**It was RESOLVED:-**

- 1.1 That, subject to any further budget variations that arise during the rest of the financial year, the adverse variance of £621k, referred to in section 6.5 of the report, be noted;**
- 1.2 The 2021/22 revised Capital Programme referred to in Appendix A and section 6.14 be noted.**

**REASON FOR DECISION**

To ensure that Members are kept informed of the current budgetary position for both the HRA Revenue and Capital Budgets.

**104 MCA/21/41 QUARTER 3 PERFORMANCE**

- 104.1 The Chair and Cabinet Member for Customers, Digital Transformation and Improvements, Councillor Morley introduced the report.
- 104.2 Cabinet Members provided updates for their respective portfolios.
- 104.3 The Quarter 3 Performance was noted.

**105 MCA/21/42 COMMUNITY INFRASTRUCTURE LEVY (CIL) - CIL EXPENDITURE PROGRAMME MARCH 2022**

- 105.1 The Chair invited the Cabinet Member for Planning, Councillor Burn to introduce the report.
- 105.2 Councillor Burn provided an overview of the CIL bids to Members and drew their attention to Bid M21-12.
- 105.3 Councillor Burn proposed the recommendations as detailed in the report, which was seconded by Councillor Brewster.
- 105.4 Councillor Whitehead queried the level of spend for the CIL bids in relation to the funds held by the Council and the Professional Lead for Key Sites and Infrastructure responded that the bid presented were relatively small but that

projects were being developed and coming forward, though slow in progress.

**It was RESOLVED:-**

- 1.1 That the CIL Expenditure Programme (March 2022) and accompanying technical assessment of the CIL Bid – M20-25, M21-10, M21-11, and M21-12 (forming Appendices, A and B) and which include decisions on these CIL Bid for Cabinet to make and approve and to note (delegated decision only) are as follows: -**

**Decision for Cabinet to make: Ringfenced Infrastructure Fund and Local Infrastructure Fund**

<b>CIL Bid, Location and Infrastructure Proposed</b>	<b>Amount of CIL Bid and total cost of the Infrastructure</b>	<b>Cabinet Decision</b>
<b>M20-25</b>  <b>STOWMARKET</b>  <b>Museum of East Anglian Life Community allotments and improvements to Crack Wood</b>	<b>Amount of CIL Bid</b> <b>£75,000.00</b>  <b>Total costs</b> <b>1.4 £115,873.40</b>	<b>Recommendation to Cabinet to approve CIL Bid M20-25 for £26,550.76 from the Ringfenced Fund and £48,449.24 from the Local Infrastructure Fund (this will be subject to receipt of a copy of the signed lease)</b>
<b>M21-10</b>  <b>BOTESDALE</b>  <b>Botesdale Parish Council Regeneration of the Botesdale Recreation Ground</b>	<b>Amount of CIL Bid</b> <b>£75,000.00</b>  <b>Total costs</b> <b>£168,941.00</b>	<b>Recommendation to Cabinet to approve CIL Bid M21-10 for £38,409.96 from the Ringfenced Fund and £36,590.04 from the Local Infrastructure Fund</b>

### Decision for Cabinet to make: Local Infrastructure Fund

CIL Bid, Location and Infrastructure Proposed	Amount of CIL Bid and total cost of the Infrastructure	Cabinet Decision
<b>M21-11</b>  <b>STOWMARKET</b>  <b>Stowmarket Community Sports and Social Club New Toilet Block at Stowmarket Football Club</b>	<b>Amount of CIL Bid</b> <b>£25,000.00</b>  <b>Total costs</b> <b>£34,572.00</b>	<b>Recommendation to Cabinet to approve CIL Bid M21-11 for £25,000.00 from the Local Infrastructure Fund</b>

### Decision for Cabinet to note: Ringfenced Infrastructure Fund

CIL Bid, Location and Infrastructure Proposed	Amount of CIL Bid and total cost of the Infrastructure	Cabinet Decision
<b>M21-12</b>  <b>WALSHAM LE WILLOWS</b>  <b>Walsham Le Willows Parish Council Play Area – Additions and Improvements</b>	<b>Amount of CIL Bid</b> <b>£9,315.75</b>  <b>Total costs</b> <b>£12,421.00</b>	<b>Recommendation for Cabinet to note the delegated decision for CIL Bid M21-11 for £9,315.75 from the Ringfenced Infrastructure Fund</b>

- 1.2 Cabinet are also asked to note and endorse this CIL Expenditure Programme which includes the position in respect of approved CIL Bids from Rounds 1, 2, 3, 4, 5, 6 and 7 - (Appendix A Section B) together with details of emerging infrastructure /CIL Bids (Appendix A Section C).

### REASON FOR DECISION

Community Infrastructure Levy (CIL) monies have been collected since the implementation of CIL on the 11<sup>th</sup> April 2016. The CIL Expenditure Framework was originally adopted in April 2018 and reviewed with amendments adopted on the 18<sup>th</sup> March 2019, 20<sup>th</sup> April 2020 and 23<sup>rd</sup> and 25<sup>th</sup> March 2021. The CIL Expenditure

Framework requires the production of a CIL Expenditure Programme for each District which contains decisions for Cabinet to make or note on CIL Bids for CIL expenditure. These decisions relating to the expenditure of CIL monies form one of the ways in which necessary infrastructure supporting growth is delivered.

**106 MCA/21/43 CLIMATE CHANGE AND BIODIVERSITY ANNUAL REPORT 2021/22**

- 106.1 The Chair invited the Cabinet Member for Environment, Councillor Fleming to introduce the report.
- 106.2 Councillor Fleming introduced the first annual report for Climate Change and Biodiversity.
- 106.3 Councillor Fleming proposed the recommendations as detailed in the report and this was seconded by Councillor Flatman.
- 106.4 In response to questions from other Members attending the meeting, Councillor Flatman would provide a response outside of the meeting for sequestering carbon in timber to bring reduce carbon if the question could be forwarded to her directly.

**It was RESOLVED: -**

- 1.1 That the contents of the report be noted.**
- 1.2 That a climate change and biodiversity report be produced annually each year going forward.**

**REASON FOR DECISION**

To ensure that members and the public are kept informed of progress and achievements with regards to the councils' climate change and biodiversity ambitions.

**107 MCA/21/44 CALL-IN OVERVIEW AND SCRUTINY COMMITTEE 13TH JANUARY 2022**

- 107.1 The Chair invited the Cabinet Member for Environment, Councillor Fleming to introduce the report.
- 107.2 Councillor Fleming proposed the recommendation, as detailed in the report, and this was seconded by Councillor Brewster.
- 107.3 In response to questions from other Members attending the meeting, the Cabinet Member for Environment stated that cabinet members and officers would be involved in the work to support the transition to electric hire vehicles. The taxi trade would be also consulted on the issues. This work was aligned with other existing programme for transition to cleaner air in the District.

**It was RESOLVED: -**

**That the Cabinet decision on 6 December 2021, to adopt the new Hackney Carriage and Private hire Vehicle Licensing Policy, be confirmed and that the matters raised by the Overview and Scrutiny Committee, particularly in relation to electric vehicles, be referred to officers and the Licensing and Regulatory Committee for further work before being presented back to Cabinet.**

#### **REASON FOR DECISION**

Whilst it is recommended that Cabinet agree to the Overview and Scrutiny recommendations, there is a requirement from the Department for Transport for an up-to-date policy to be in place by the end of January 2022 for both the benefit of the trade and enable the licensing function of the Council to administer its regulatory obligations. This will ensure compliance, particularly with the new Department for Transport Statutory Standards. A review of the environmental parts of the policy will be undertaken, taking into account the recommendations from the Overview and Scrutiny Committee.

#### **108 MCA/21/45 RESPONSE TO NATIONAL GRID STATUTORY CONSULTATION ON THE BRAMFORD TO TWINSTAD OVERHEAD LINE PROJECT**

108.1 The Chair invited the Cabinet Member for Planning, Councillor Burn to introduce the report.

108.2 Councillor Burn provided a brief introduction and proposed the recommendations as detailed in the report.

108.3 Councillor Richardson seconded the recommendations.

108.4 Members debated the proposed response attached as Appendix A in the report.

**It was RESOLVED: -**

**1.1 To respond to the consultation.**

**1.2 That the Assistant Director for Planning and Building Control, in collaboration with the Cabinet Members for Planning, consider any proposed amendments to the suggested response and be authorised to make amendments before submitting a response to the Government.**

#### **REASON FOR DECISION**

**To ensure the comments of the councils are set out for consideration by National Grid in the further stages of the project.**

The business of the meeting was concluded at 11:37am.

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Chair